

कार्यालय प्राचार्य, शासकीय पॉलीटेक्निक कांकेर (छ.ग.)
GOVT. POLYTECHNIC KANKER (C.G.) - 494336
Email-govtpolykanker@gmail.com

NO/02/GPK/STORE/2024/

KANKER, DATE /..../20

NOTICE INVITING TENDER

Sealed tenders are invited for procurement Workshop Equipments, Tools and Machinery for Government Polytechnic Kanker (C.G.). Eligible bidders (Manufacturer or their Authorized dealer or suppliers) can purchase the tender form (complete set of bidding documents along with the details of items with quantity for purchase) available at institute @Rs 1000 /- from 09/12/2024. The Eligible bidders can also download complete set of bidding documents (Including terms & conditions) from the institute website www.polykanker.ac.in and the payment for which through DD of Rs 1000 /- in favor of Government Polytechnic, Kanker(C.G.) payable at Kanker has to be submitted along with the bid at the time of bid submission. The sealed tender should reach on or before 08/01/2025 up to 3:00 PM and will be opened on the same day at 4:00 PM. Tender received after the prescribed date & time will not be accepted. The undersigned has all the rights pertaining to the tender.

Important dates of notice inviting tender

- Date of issue of tender document- 09/12/2024
- Date and time for Pre-bid conference- 27/12/2024 at 2:30 PM
- Last date and time of issue of tender document- 08/01/2025 upto 1:00 PM
- Last date and time of submission of tender document- 08/01/2025 upto 3:00 PM
- Technical bid opening date and time- 08/01/2025 at 4:00 PM
- Price (Financial) bid opening-To be informed to technically successful bidders by mail & phone.
- **Place - Principal Office Government Polytechnic, Kanker (C.G.) 494336.**

Details of Group:-

S.No.	NAME	TENDER AMOUNT (Rs.)	EMD (INR) (@ 1%)
1.	WORKSHOP	2500000/-	25000/-

Principal
Govt. Polytechnic Kanker

1. SHORT TITLES USED IN THE TENDER DOCUMENT

Bidder	Bidder means the party or consortium of parties who makes a formal offer in pursuance of the Tender floated.
Successful Bidder	Successful Bidder means the bidder who becomes successful through the Tender process.
Day	A day means a calendar day
Inspection Committee	Inspection committee notified by Principal, Office of the Government Polytechnic, Kanker (C.G.) for the purpose of sample tender items testing.
Purchaser	Purchaser means the Principal, Government Polytechnic, Kanker of Department of Technical Education, Government of Chhattisgarh, to whom the procurement is made through this Tender.
GPK	Government Polytechnic, Kanker (C.G.)
Commissioning	Commissioning means the Equipment & Machinerics would have to be switched on and the functioning has to be tested in the presence of the acceptance team.
Contact no.	9685200188
Email Address	govtpolykanker@gmail.com
Contract Agreement	The contract means the agreement entered into between Govt. Polytechnic Kanker and Successful bidders on clauses mentioned in tender document.
Website	www.polykanker.ac.in

2. IMPORTANT NOTE & TENDER NOTICE:

Government Polytechnic, Kanker (C.G) invites bids for supplying and commissioning of tools equipment & Machineries.

All bids should be addressed to:-

**Principal
Government Polytechnic, Kanker
(CG), 494336
Bids received after the due date will be rejected.**

The document can be downloaded from the website **www.polykanker.ac.in**. The parties are advised to study the document carefully. Submission of response to this Tender Document shall be deemed to have been done after careful study and examination of this document with full understanding of its implications.

Bidders must ensure that they submit the entire required document indicated in the Tender document without fail. Bids received without supporting documents for the various requirements mentioned in the tender document are liable to be rejected at the initial stage itself.

Principal, Government Polytechnic, Kanker (C.G.) reserves the right to accept or reject in part or full any or all the offers without assigning any reasons.

Principal
Government Polytechnic, Kanker (CG)
494336

3. CHECKLIST FOR ENCLOSURES

S.N	Bid Enclosures	YES or NO
1.	Whether the Tender is submitted in three covers- Prequalification document, Technical document and Price (financial Bid)?	
2	Whether Three covers are put into an outer cover?	
3	Whether Bid contains the following	
3.1	Bidder's undertaking covering letter in the letter head shall be signed by the authority, stamped and submitted.	
3.2	Signed and stamped letter of Authorization or power of attorney for signing the tender document shall be submitted.	
3.3	Manufacturer's authorization letter(s), wherever applicable shall be signed stamped and submitted.	
3.4	All pages of the blank Tender document in full shall be signed by the authority, stamped and submitted.	
3.5	Earnest Money Deposit (EMD) amount as specified in the Tender	
3.6	Filled up Technical bid shall be signed by the authority, stamped and submitted.	
3.7	All supporting documents for proving the eligibility criteria shall be signed by the authority and stamped in all pages.	
3.8	Supporting documents to meet the Eligibility Criteria	
	a) All the supporting documents to meet the Eligibility Criteria as laid down in the tender shall be signed by the authority and stamped.	
	b) Bidder's Certificate of Incorporation	
	c) The Technical information of the products being offered along with brochure/data sheet etc.	
	d) For Tools, Equipment & Machinery- sales copy of the invoices for the sales made or proof of statutory documents like excise duty returns or Sales tax Returns or GST returns or any other legally valid document should be submitted	
	e) ISO certificates shall be enclosed.	
	f) Bidder's undertaking letter to meet the Blacklisting criteria shall be submitted as per ANNEXURE-X	
	g) Audited balance sheet for the last three Financial years	
	h) Shop & Establishment license and Trade license issued by the competent authority.	
3.9	Whether Price Bid (financial bid) (Envelope-C) contains the following	
	a) Filled price proposal with signature & stamp in all pages shall be submitted.	
	b) Whether corrections or overwriting if any is attested?	

4. INTRODUCTION

ABOUT GOVERNMENT POLYTECHNIC, KANKER(C.G.)

Government Polytechnic, Kanker(C.G.) is currently running the following courses for Diploma in Engineering, namely- Electronics & Telecommunication Engineering, Mechanical Engineering, and Civil Engineering. The institute goal is to create skilled manpower in all Branches of Engineering to cater the need of industries in the states of India. Government Polytechnic, Kanker (C.G.) is committed to impart Skill Training & Knowledge to the students of Diploma, with best possible facilities, so it is our responsibility to procure required tools, Equipment & Machinery for different labs to achieve the best result. For better implementation, infrastructure is available which consist of building and labs of all branches of Engineering.

ABOUT THIS TENDER DOCUMENT

Government Polytechnic, Kanker(C.G.) is committed to provide theoretical and practical knowledge as per AICTE (All India Council of Technical Education) norms and the syllabi of CSVTU Bhilai to students. To achieve the desired standard and technical competency level as per the requirement of Industries, the student must be well versed with the state of art technology to cope up with the requirement of Industries both Private as well as Public Sector. To fulfill the need of Tools, Equipment & Machinery of the institute, the items will be procured in a transparent manner through competitive bidding process in the year 2023-24.

Government Polytechnic invites tenders through competitive bid for supply and commissioning of tools, Equipment & Machinery as per the Technical Specifications given in this tender document.

Groups Details- Groupwise detail of items to be procured are given in **Annexure-XIII**

GROUP	GROUP NAME	TENDER AMOUNT (INR)
GROUP	WORKSHOP	2500000

5. SCHEDULE OF TENDER

1	Tender Notice No. & Date	NO/01/GPK/STORE/2024/ Date-05/12/2024
2	Scope of work	Supply and commissioning of Tools, Equipment & Machinery.
3	Name of the tender issuer	Principal, Government Polytechnic, Kanker(C.G.)
4	Date of issue of tender document	09/12/2024
5	Date and time for pre bid conference	27/12/2024 at 02:30 pm
6	Last Date of Submission of Bids	08/01/2025 upto 03:00 pm
7	Date of Opening of / Techno commercial Bids (First stage)	08/01/2025 at 04:00 pm
8	Date of opening of Price Bid(Financial Bid) (Second stage)	After finalization of first stage Tender. To be intimated through email and mobile. Information shall also be uploaded on web site – www.polykanker.ac.in
9	Place of Submission & Opening of Bids	Office of The Principal, Government Polytechnic, Kanker(C.G.)
10	Address of communication	Principal, Government Polytechnic, Kanker(C.G.) , Nathiya Navagaon 494336
11	Validity	Tender will remain valid for one year.
12	Scope of Supply	Supply of equipment for education and training purpose as per specification stated in the Annexure-XIII
13	Cost of Tender Document	INR 1000/- (INR one thousand only) non refundable though Demand Draft from any Nationalized/ Scheduled Bank in favor of Principal, Government Polytechnic, Kanker payable at Kanker prior to last date of submission and along with Bid. The tender document is Non -Transferable.
14	Earnest Money Deposit (EMD) in INR	Group (WORKSHOP) Rs. 25000/- EMD in form of Bank Draft from nationalized/ Scheduled Bank in favor of Principal Government Polytechnic,Kanker Payable at Kanker (C.G)

6. ELIGIBILITY CRITERIA

The bidder should meet the following eligibility criteria and must submit documentary evidence in support of their claim for fulfilling the criteria and they should submit an undertaking on their letter heads to the fairness of these documents while submitting the bid. The bids received without the documentary evidence will be rejected outrightly.

S.N.	Minimum Eligibility Criteria	Proof to be submitted for fulfilling Eligibility Criteria
1	Bidder should not have been blacklisted by any of the State/ Central Government or organizations of the State/Central Government/Financial institution/Court/Public sector unit in India in the past three Years. Bidder must be either manufacturer or authorized dealer of manufacturer.	Self-Declaration in this regard by the authorized signatory of the bidder.
2	Average annual turnover of bidder should be atleast equal to tender amount in last three audited financial year (Fy 2021-22,2022-23 and 2023-24)	Audited balance sheet for the (Fy 2021-22,2022-23 and 2023-24) last three financial year from the registered Chartered Accountant. A registered CA's certificate indicating turnover statement of Machine/Equipment supply for the relevant period is also to be accompanied.
3	Shop & Establishment license, Trade license and Certificate of Incorporation issued by the competent authority should be more than 5 years on the date of submission of tender form.	Registration Certificate from the Competent Authority.
4	Experience in execution of order in past for similar nature of items during the last 5 financial year.	Supply order with respect to NIT/IIT/Central universities / State Universities/ Research centers/ Govt. institutes
5	The bidder should have technically qualified professionals having experience for not less than 3 year for installation and maintenance support.	List of technically qualified professionals duly certified by the bidder.

7. BID SUBMISSION

The following section outlines the steps to be followed for submission and processing of bids: Tender documents/Qualification requirements should be submitted separately in 03 sealed envelopes **A, B & C** as given below:

A. Prequalification document should be submitted in sealed **Envelope "A"** which should contain:

- (i) Covering letter for submission of Bid as per **Annexure-I**
 - (a) Should indicate index for all the submitted documents for the tender.
 - (b) Mentioning all particulars of Bidder Viz address, phone No., e-mail, and name of the authorized person, GSTIN/TAN / Service Tax No. etc. for correspondence.
 - (c) Mentioning Tender No. for which Bid is submitted.
- (ii) Tender Document is available on the website www.polykanker.ac.in .
At the time of submission, enclose DD or Rs 1000.00/- in favor of **Principal, Government Polytechnic, Kanker** payable at Kanker (C.G)
- (iii) As per **Store purchase Rule 2002 of CG Govt and its amendments** ; The Earnest Money will be 1% (EMD) of total estimated purchase cost (Enclosure- Group wise estimated cost). Demand Draft must be in favor of **Principal Govt. Polytechnic Kanker (C.G.)** of SBI or any nationalized / Scheduled Bank. In case of non submission of EMD , exemption letter as per Chhattisgarh Store Purchase rule 2002 is to be submitted.
- (iv) Completely filled **Form-"A" (Annexure-V)** with signature & seal of authorized person which includes Earnest Money /Bid security details.
 - a) The contents of the form "A"**(Annexure-V)** should not be changed or amended otherwise the bid will be treated non-responsive and will not be acceptable by the Purchaser.
 - b) The fact that the tenderer has filled and signed the form "A" will mean that the tenderer has completely accepted the Terms & Conditions of the tender. No deviation from Terms & conditions of the tender will be accepted under any circumstances.
 - c) Tender received without **Form "A"** duly signed (As token of acceptance of tender conditions by the tenderer) will not be accepted
- (v) The bidder must enclose certified copies of PAN/TAN and GSTIN registration. **The bidder should have been registered for GST in state of Chhattisgarh.** In GST registration certificate, type of items quoted by tenderer should be clearly stated.
- (vi) Complete Terms & Conditions of Tender Documents, duly signed & stamped by the tenderer.
- (vii) GST Return(GSTR 09) for Fy. (Fy 2021-22,2022-23 and 2023-24).
- (viii) Income Tax Return, submitted to the Income Tax Department for the last 3 years.
- (ix) Copy of the annual turnover for the last three consecutive years (Fy 2021-22,2022-23 and 2023-24) in **Annexure –VI.**
- (x) Proof of having been supplied similar nature of items in Government departments/NIT/IIT/Central universities/ State Universities/ Research centers/Govt institutes.
- (xi) Undertaking for "After Sales Services" on letter head of bidder.
- (xii) Shop & Establishment license, Trade license and Certificate of Incorporation issued by the competent authority.

- (xiii) ISO/ISI certificates.
- (xiv) Declaration for **Not Black Listed in Annexure-X**.
- (xv) Duly Notarized Affidavit in prescribed format as given in **Annexure-XI** on non judicial stamp paper of Rs 50/-.
- (xvi) The Terms & Conditions of the tenderer and clause usually printed on the bidder tender or bills will not be binding on this Institute i.e. Govt. Polytechnic Kanker.
- (xvii) List of technically qualified professionals duly certified by Bidder.

B. Technical document should be submitted in sealed **Envelope "B"** which would contain:

- i Duly signed statement of compliance and acceptance of specifications and terms & conditions of the Tender document in **Annexure-II**
- ii. Performance Statement in prescribed proforma as given in **Annexure-III(A)** and experience certificate from CA in **Annexure-III(B)**.
- iii. Proforma for Technical bid in **Annexure-VII** for items being quoted and proforma for statement of deviations from technical specification in the proforma as given in **Annexure-VIII**
- iv. The bidder must be a manufacturer or authorized dealer of the manufacturer. In case of authorized dealer, valid manufacturer's authorization letter and appropriate documentary evidence of manufacturer for having a manufacturing unit must be submitted. (**Annexure-IV**)

C.

1. Financial Bid (Price schedule) in prescribed format (**i.e. Annexure-IX**) should be submitted in sealed **Envelope "C"** in 3 copy (Original copy 1, and Copy2 with soft copy in CD-MS Excel format)
2. All the above sealed envelopes **A, B & C** should be kept in one master envelope. On the top of each sealed envelopes **A, B, C** and **Master Envelope** bidder should clearly mention Tender No., Due Date with seal & sign of bidder.
3. The complete tender document must be duly signed, stamped, paged & indexed by the bidder. Unsigned or unpagged bids shall be straightway rejected.
4. Either a manufacturer or their authorized dealer can bid for subjected tender. In any case if manufacturer and their authorized dealer participate for the same item, then only manufacturer should be entertained in evaluation of bid for that item. For the quoted items, appropriate documentary evidence for being a Manufacturer or their authorized dealer must be submitted necessarily in the envelope "B" (with the Technical document). In absence of above, the bid will be treated as non- Content responsive & likely to be rejected.
5. The financial bid of only technically short listed bidders would be opened in presence of the authorized representatives of the bidder.
6. The items for which the Specification/Technical details submitted & found suitable will only be considered for Financial evaluation.
7. The bid shall be accompanied by Earnest Money/ bid of **1%** of Total Estimated Purchase Cost of respective Groups as a part of the bid, in the form of Bank Draft of Nationalized Bank. Bank Draft should be in favor of **PRINCIPAL**

GOVERNMENT POLYTECHNIC KANKER payable at Kanker(C.G.). Earnest Money submitted in any other form will not be accepted and the tender will be rejected. Unsuccessful bidder's earnest money will be discharged /returned as promptly as possible.

8. All quoted rates should be for new and unused items unless and otherwise specified so.
9. Contents of tender including prices should be typed neatly, corrections/ overtyping in prices will not be accepted. However if correction/ overtyping is there, it should be attested by the tenderer with signature, date and their seal. Hand written and Xerox tender will not be accepted.
10. Tenderer should give all relevant particulars about every quoted item, such as manufacturer's name, Country of Manufacturer Specifications and Price etc., "Specifications as given in catalogues" quoted in tender by the tenderer will not be accepted. Full specification must be written in tender positively and should also be supported by technical literatures (Original Catalogue/ Brochures). In this regard Purchase Committee's approval/decision will be final and binding.
11. Vague expression such as "complete with standard accessories" or "as per your specification" will not be accepted. The tenderer must specifically indicate all specification of the items and should mention clearly what item will be supplied under "accessories" with the equipment/Machinery in **Annexure-VII**.
12. Any ambiguity or vagueness in tender for item concerned will be liable for rejection.
13. Catalogues/ brochures must be clear, specific and should reflect all the essential specifications of the products/items and it should be clearly indexed to reflect which items is related to which Catalogues/ brochures, otherwise it will not be considered for comparison.
14. The language for bid submission is English.
15. All prices and other information in this regard having a bearing on the price shall be written both in figures and words in the prescribed offer form.
16. No bid can be modified subsequent to the deadline for submission.
17. The Bidders Prices should not be indicated in the Technical documents and should be quoted only in the Price Bid(Financial Bid). In case the prices are indicated in the Technical documents bid, the bid shall stand rejected.
18. EMD (Enclosure- Group wise estimated)shall be returned to unsuccessful bidder/s in due course of time after opening of Financial Bid and EMD (Enclosure - Group wise estimated cost) of successful bidder will be returned after the submission of the Security Deposit (SD).
19. The Security deposit (SD) at the rate of 3% of contract value in the form of DD in the name of Principal Govt. Polytechnic Kanker payable to Kanker (C.G.) has to be submitted within 7 days from the date of signing the contract agreement. Purchase order shall be released after the receipt of Security Deposit(SD) at institution. All charges whatsoever such as premium; commission etc with respect to DD shall be borne by the selected Bidder.

8. INSTRUCTIONS TO BIDDERS

1. BID PRICE

- a. The price schedule should be as per **Annexure-IX**, the Base price of goods at the site along with GST and other levies if any.
- b. The rates quoted by the bidder must be inclusive of all the charges and duties (like - transportation, installation charges, delivery charges inspection charges, training charges, charges for services). GST and other levies be quoted separately.
- c. Rates should be quoted for F.O.R. destination - Govt Polytechnic Kanker (C.G). The materials have to be supplied at Govt Polytechnic Kanker (C.G.) as directed in supply order. The rate quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- d. Deviations from the specifications should be clearly brought out in the bid under technical compliance.
- e. All prices should be in Indian National Rupees (INR).

2. EVALUATION OF BIDS

- a.
 1. The Evaluation of Bid will be done items wise.
 2. It is not mandatory for a bidder to quote for all the items.
 3. Required sureties have been furnished.
 4. The documents have been properly sealed and signed.
- b.
 1. Govt Polytechnic Kanker will examine the bids to determine whether they are complete.
 2. They are free from computational errors.
- c. Arithmetic errors will be rectified on the following basis: If there is a discrepancy between words and figures, the amount mentioned in words will prevail.
- d. Govt Polytechnic, Kanker may waive off any minor infirmity or non-conformity or irregularity in a bid which does not constitute a material deviation, provided such a waiving does not prejudice or affect the relative ranking of any bidder.
- e. Govt Polytechnic, Kanker reserves the right to ask any clarifications related to submission of Bid during the evaluation of the document.
- f. In the examination of all certificates and other bidding documents, purchase Committee's approval/decision will be final and binding in the scrutiny of all bidders.

3. PRE-BID MEETING

- a. The bidder or his official representative is invited to attend a pre-bid meeting, which will take place at Polytechnic premises on 27/12/2024 at 02:30 pm.
- b. The purpose of meeting will be to clarify issues and to answer questions on any matter that may be raised at that stage.
- c. The bidder is requested to submit any questions in writing by email to reach the institute not later than 3 days before the meeting.
- d. Minutes of the meeting, including the text of the questions raised (without identifying the source of enquiry) and the responses given will be communicated by email to all purchasers of the bidding documents (whose

email address are available with the institute). Any modification of the bidding documents which may become necessary because of the pre-bid meeting shall be made by the Principal, Govt. Polytechnic Kanker exclusively through issue of an addendum and not through the minutes of the pre-bid meeting. However, incorporation of any modification in bidding document shall be the sole right of Govt. Polytechnic Kanker. Corrigendum/Addendum and minutes of Pre-bid meeting will be uploaded on website of institute.

- e. Non-attendance at the pre-bid meeting will not be a cause for disqualification of a bidder.
- f. Minutes of Pre-Bid meeting, Corrigendum/Addendum are the part of tender documents and Bidders are supposed to submit the same along with bid duly signed as per the conditions given in tender documents.

9. **AWARDING CRITERIA FOR RATE CONTRACT**

a. **Suppression of facts and misleading information.**

- i. During the Bid evaluation, if any suppression or misrepresentation of information brought to the notice of Polytechnic, Polytechnic shall have the right to reject the Bid. If after selection, Polytechnic terminates the contract, as the case may be, it will be without any compensation to the Bidder, any EMD/Security deposit ,as the case may be, shall be forfeited.
- ii. Bidders should note that any figures in the proof documents submitted by the Bidder for proving their eligibility is found suppressed or erased, Polytechnic shall have the right to seek the correct facts and figures or reject such Bids.
- iii. It is up to the Bidders to submit the full copies of the proof documents to meet out the criteria. Otherwise, Polytechnic may not consider such documents.
- iv. The Tender calls for full copies or documents to prove the Bidder's experience and capacity to undertake the project.

b. **Techno-Commercial Bid Evaluation.**

- i. Technical committee formed by Govt. Polytechnic, Kanker shall evaluate the technical bid submitted by the bidder.
- ii. Technical Specification of each items quoted shall be evaluated in terms of the requirement.
- iii. Polytechnic may ask the bidder to produce sample of any items before finalizing the technical evaluation. The bidder will have to arrange for Sample inspection at a location finalized by the bidder and purchaser.

However, expenses incurred in it, will be borne by bidder only. The activity of Sample inspection will be arranged by Bidder within 10 days from the date of its requirement made by purchaser.

- iv. Any item which does not match to the specification as mentioned in the tender document and/or any item found of inferior quality by the technical committee shall be rejected, and shall not be considered for financial evaluation.
- v. The items rejected on the basis of technical evaluation shall be announced before the opening of price bid (financial bid).
- vi. Technical Committee shall also evaluate the tender on commercial terms also.

c. Price Bid Evaluation

- I. Bidder who are qualified in Techno-commercial Bid, Pre-qualification and Technical bid, **(Envelope-A & B)** only will be called for Price Bid (financial Bid) opening. The Price Bids will be opened in the presence of the Bidders at Polytechnic. The Bidders or their authorized representatives will be allowed to take part in the Price Bid opening.
- II. The Price evaluation will include all Duties and Taxes as given below.
 - a). In case of discrepancy between the cost quoted in Words and in figures, cost quoted in words will be considered.
 - b). In evaluation of the price of an imported item, the price will be determined inclusive of the customs duty.
 - c). In evaluation of the price of articles which are subject to excise duty, the price will be determined inclusive of such excise duty;
 - d). Price evaluation will be Inclusive of all Taxes and Delivery charge up to location of Govt Polytechnic Kanker, Chhattisgarh.
- III. The price of the Item which is found technically qualified shall only be considered for price evaluation.
- IV. The lowest cost per Item as per the above evaluation will be declared as LI. Polytechnic will not be responsible for any erroneous calculation of tax rates or any subsequent changes in rates or structure of applicable taxes. All differences arising out as above shall be fully borne by the successful Bidder.

d. Award of Contract

- i. Before award the contract, the Supplier shall furnish Security Deposit to the Principal, Government Polytechnic, Kanker, payable at Kanker for an amount of **3% of the contract value** through a Bank Demand Draft (DD) by a nationalized bank. If the desired Security Deposit is not deposited by the Tenderer in the specific period, the Earnest Money already deposited with the tender shall be forfeited. In the event of any correction of defects or replacement of defective material during the warranty period, the warranty for the corrected/ replaced material shall be extended to a further period of 24 months and the Security Deposit for proportionate value shall be extended 60 days over and above the extended warranty period. In the event of contract amendment, the supplier shall

furnish the amended Security Deposit, rendering the same valid for the duration of the Contract, as amended for 60 days after the completion of performance obligations including warranty obligations. The Security Deposit (SD) shall be returned by purchaser 60 days after completion of warranty period.

- ii. The successful bidder has to complete the supply, installation and commissioning of the equipment & machinery within **40 days** of the issuance date of the purchase order as per agreement.
- iii. The purchase orders shall be made in the name of bidder only. Bidder will raise Invoice in the name of purchaser and the respective payments shall be made in the name of Bidder/ manufacturer only.
- iv. If the Supplier fails to deliver any or all of the Goods at the destination or not to perform the services within the stipulated delivery period(s) specified in the Contract, the Purchaser shall, without prejudice to its other remedies under the Contract, forfeit the Bid Security and order is liable to cancel.
- v. If the supplier/ dealers fail to supply the items as per the specifications, items will not be received by the consignee and supplier/dealer has to return it back on his/her own cost. The supplier/ dealer may supply the items of higher specifications (due to manufacturing obligations) on the same cost if accepted by consignee after examination and testing.
- vi. Any amount due of the Government of Chhattisgarh from the tenderer on any account in respect of this tender may be recovered from him as arrear of land revenue.
- vii. No dispute can be raised by any Bidder whose bid has been rejected and no claims will be entertained or paid on this account.
- viii. The successful bidder should submit the **Contract-Agreement (Annexure-XIV)** before executing purchase order.

e. Principal Govt. Polytechnic Kanker reserves the right to

- i. Insist on quality/specification of materials to be supplied.
- ii. The Purchaser reserved the right at the time of contract award to split up the orders among the successful bidders for the supply of items and increase or decrease the quantity of goods originality specified in the subjected tender without any changes in unit price or other terms and conditions. Quantities supplied in excess will not be paid for and tenderer will be responsible to take it back on his own cost.
- iii. **Contracts for procurement will be awarded as per the priority and availability of budget.** Suppliers have to deliver and complete the task of supply and installation strictly as per the specified time period otherwise above contract may be treated as cancelled without any prior notice.
- iv. The purchaser may get the items supplied by the successful tenderer inspected on receipt of the same by such person or persons he deems fit and reject such of these items as in his opinion do not come up to the specification. The decision of the purchaser will be final in such cases. The supplier/dealer has to get return back the rejected items on his/her own cost.
- v. 100% payment will be released after the safe receipt of goods, as per the specifications given in purchase order & after ensuring successful installation, commissioning and performance of supplied items etc.

- vi. The purchaser reserves the right to accept or reject any bid and annul the bidding process and rejects all bids at any time without assigning any reason prior to contract award, without thereby incurring any liability to the affected bidder or bidders.
- vii. At any time prior to the deadline for submission of bids, the purchaser may change the Tender documents by amendments/corrigendum/addendum. All prospective bidders will be notified the changes in document by uploading it on the website www.polykanker.ac.in. and will be binding on them. Bidders/Tenderers are requested to visit Govt. Polytechnic Kanker website regularly and note the corrigendum/Amendments/addendum to the tender without fail and submit the offer accordingly. Govt. Polytechnic Kanker will not be responsible for ignorance of Corrigendum/Amendments/addendum on the part of Bidders/Tenderers.
- viii. If tenderer succeeded & supply order is passed, then after receiving order if supplier does not supply or refuses to supply the materials then those supplier are likely to be blacklisted by appropriate authority.

10. GENERAL TERMS AND CONDITIONS OF THE BID

Note: Bidders must read these conditions carefully and comply strictly while submitting their bids.

- I. THE BIDDER IS EXPECTED TO EXAMINE ALL INSTRUCTIONS,** forms, terms and conditions in the bidding documents, failure to furnish all information required in the bidding documents or submitting a Bid not substantially responsive to the bidding documents in any respect may result in the rejection of the Bid.
- II. THE BIDDER SHALL BEAR ALL THE COST** associated with the preparation and submission of its bid, and Polytechnic in no case will be responsible or liable for these costs, regardless of conduct or outcome of bidding process.
- III. PROFESSIONAL EXCELLENCE AND ETHICS.** Tendering Authority requires that all bidders participating in this bid adhere to the highest ethical standards, both during the selection process and throughout the execution of the contract.
- IV. CURRENCY OF FINANCIAL PROPOSAL** shall be made in Indian rupees (INR) only.
- V. FAILURE OF THE SUCCESSFUL BIDDER** to comply with all the requirements shall constitute sufficient grounds for the annulment of the award, in which event Polytechnic may make the award to the next lowest evaluated bidder or call for new bids.
- VI. AMENDMENT/CANCELLATION:** The Tendering Authority reserves the right to cancel this Tender at any time without any obligation to the Bidders. At any time prior to the deadline for submission of bids, the purchaser may change the Tender documents by amendments/corrigendum/addendum. All prospective bidders will be notified the changes in document by uploading it on the website www.polykanker.ac.in. and will be binding on them. Bidders/Tenderers are requested to visit Govt. Polytechnic Kanker website regularly and note the corrigendum/Amendments/addendum to the tender without fail and submit the offer accordingly. Govt. Polytechnic Kanker will

not be responsible for ignorance of Corrigendum/Amendments/addendum on the part of Bidders/Tenderers. If changes to tender document are substantial, tendering authority may extend the deadline for submission of tender.

- VII. RIGHT TO ACCEPT ANY BID AND TO REJECT ANY OR ALL BIDS:** The Tendering Authority reserves the right to accept any bid, and to annul the bid process and reject all bids at any time prior to award of contract, without assigning any reason & without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders of the grounds for the action.
- VIII. THE TENDERING AUTHORITY RESERVES THE RIGHT TO ACCEPT ANY BID** not necessarily the lowest, reject any bid without assigning any reasons for entering into the Rate Contract.
- IX. CONDITIONAL BIDS:** If a bidder imposes conditions, which is in addition to or in conflict with the conditions mentioned herein, his bid is liable to be summarily rejected. In any case none of such conditions will be deemed to have been accepted unless specifically mentioned in the letter of acceptance of bid issued by the Tendering Authority.
- X. PERIOD OF VALIDITY.** Bids shall remain valid for 360 days after last date for bid submission prescribed by Polytechnic which may be extended with mutual consent. A bid valid for a shorter period may be rejected by Polytechnic as non-responsive.
- XI. LATE BIDS:** Any bid received by the Tendering Authority after the deadline for submission of bids will be rejected and will not to be considered.
- XII. NOTIFICATION OF AWARD:** Prior to the expiration of the period of the bid validity, Polytechnic will notify the successful bidder in writing that its bid has been accepted. Prior to notification of award, bidder will submit Security deposit (SD).
- XIII. ANY MATTER WHICH HAS NOT BEEN COVERED UNDER THESE PROVISIONS:** shall be governed as per the provisions of Chhattisgarh State Government Rules.
- XIV. ACCEPTANCE TESTING:** The equipment will be tested by Polytechnic or Polytechnic nominated agency. The supplier should make available a similar system, free of cost, as per the configuration quoted in technical bid.
- XV. PROPRIETARY RIGHTS:** The supplier shall indemnify the Purchaser against all third party claims of infringement of patent, copy right, trademark, license or industrial design rights, software piracy arising from use of goods or any part thereof within India.
- XVI. DELAYS IN THE PERFORMANCE OF SUPPLIER'S OBLIGATION:** Any delay by the supplier in the performance of its delivery obligations shall render the supplier liable to any or all of the following sanctions- forfeiture of its security deposit(SD), imposition of liquidated damages, if any or termination of the contract for default.
- XVII. (a) Delivery Period:** Delivery should be made within 40 days from the date of the issuance of purchase order as per Agreement.
- (b)** One time extension of maximum 20 days in delivery period may be granted at the discretion of purchaser on the request of supplier/manufacturer. However, during extended delivery period, liquidated damage @0.5% /week subjected to maximum of 2% of the value of undelivered items shall be deducted from the final amount paid by Polytechnic.
- (c)** Polytechnic reserves the right to cancel the order if supplier/manufacturer fails to execute the order within extended delivery period.

- XVIII. TERMINATION OF CONTRACT:** Polytechnic may, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, terminate this contract in whole or in part.
- a. If the supplier fails to deliver any or all of the goods within the time period(s) specified in the contract.
 - b. If the supplier fails to perform any other obligation(s) within the time period specified under the contract
- XIX. FORCE MAJEURE**
- a. Notwithstanding the provisions of clause XVIII, the bidder shall not be liable for forfeiture of its security deposit, liquidated damages or termination for default, if and to the extent that, its delay in performance or other failure to perform its obligation under the contract is the result of an event of force majeure.
 - b. For purposes of this clause, force Majeure means an event beyond the control of the supplier and not foreseeable events may include, but are not restricted to, acts of Polytechnic in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes and other acts of God.
 - c. If a force majeure situation arises, the supplier shall promptly notify to Polytechnic in writing of such condition and the cause thereof. Unless otherwise directed by Polytechnic in writing, the supplier shall continue to perform its obligation under the contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the force majeure event.
 - d. If the majeure conditions(s) mentioned above be in force for a period of 30 days or more at any times, Polytechnic shall have the option to terminate the contract on expiry of 30 days of commencement of such force majeure by giving 14 days notice to the supplier in writing. In case of such termination, no damages shall be claimed by either party against the other, save and except those which had occurred under any other clause of this contract period to such termination.
- XX. TERMINATION FOR INSOLVENCY:** Polytechnic may at any time cancel the tender by giving written notice to the supplier, if the supplier becomes bankrupt or otherwise insolvent, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to Polytechnic.
- XXI. TERMINATION FOR CONVENIENCY:** Polytechnic, may by 14 days time period written notice sent to the supplier, terminate the rate contract, in whole or in part, at any time for its convenience. The notice of termination shall specify that termination is for Polytechnic's convenience and the extent to which performance of work under the tender is terminated and the date upon which such termination becomes effective.
- XXII. RESOLUTION OF DISPUTES:** The decision of the "Principal Government Polytechnic, Kanker" will be final & binding to all the bidders. Any dispute

arising out of this tender or related any other matter will fall under the civil jurisdiction of Kanker only.

XXIII. APPLICABLE LAW: The contract shall be interpreted in accordance with the laws of India, irrespective of the place of delivery, the place of performance or place of payment under the contract. The contract shall deem to have made at the place in India from where the contract has been issued.

XXIV. NOTICES: Any notice given by one party to the other in pursuant to this contract shall be sent in writing or by through Email or by post and confirmed in writing to Principal, Government Polytechnic Kanker". A notice shall be effective when delivered or on the notice's effective date whichever is later.

XXV. TAXES & DUTIES: The supplier shall be entirely responsible for all taxes, duties license fee etc.

XXVI. DEFENSE OF SUITS: If any action in court is brought against the Polytechnic consignee for failure or neglect on the part of the contractor to perform any acts, matter, covenants or things under the contract or for the damage or injury caused by the alleged omission or neglect on the part of the contractor, his agents, representatives or sub-contractors, workmen supplier or employees, the contractor in all such cases shall indemnify and keep Polytechnic harmless from all costs, damages, expenses or decrees arising out of such action.

XXVII. WARRANTY: The Product quoted should be covered for **Two years** comprehensive onsite warranty from date of final commissioning and acceptance by Polytechnic.

(A) i. The supplier warrants comprehensively that the goods supplied under the contract is new, unused and incorporate all recent improvements in design and materials unless prescribed otherwise by the purchaser in the contract. The supplier further warrants that the goods supplied under the contract shall have no defect arising from design, materials or workmanship or from any act or omission of the supplier that may develop under normal use of the supplied goods under the conditions prevailing in India.

ii. This warranty shall remain valid for **2 years** from the date of goods or any portion thereof as the case may be, have been commissioned at the final destination and accepted by the purchaser/Consignee in terms of the contract, unless specified otherwise.

a. No conditional warranty like mishandling, manufacturing defects etc. will be acceptable.

b. Warranty will cover all accessories and the items.

c. Replacement and repair will be undertaken for the defective goods to the full satisfaction of the purchaser/Consignee.

d. Proper marking has to be made for all spares for identification regarding installation and repair dates.

iii. In case of any claim arising out of this warranty, the purchaser/Consignee shall promptly notify the same in writing to the supplier. The period of the warranty will be two year irrespective of any other period mentioned elsewhere in the bidding documents.

iv. Upon receipt of such notice, the supplier shall, within 14 days respond to take action to repair or replace the defective goods or parts thereof, free of cost, at the ultimate destination i.e at the institute. The supplier shall take over the replaced parts/goods after providing their replacements and no claim, whatsoever shall lie on the purchaser for such replaced parts/goods thereafter.

v. If the supplier, upon receipt of notice, fails to respond to take action to repair or replace the defect(s) within 14 days, the purchaser may proceed to take such remedial

action(s) as deemed fit by the purchaser, at the risk and expense of the supplier and without prejudice to other contractual rights and remedies, which the purchaser may have against the supplier.

vi. The supplier shall ensure continued supply of the spare parts for the machines and equipments supplied by them to the purchaser for 10 years from the date of installation and handing over.

(B)Extended Warranty: Regarding it, supplier will be bound to extend the warranty period as mentioned in clause 9(d)(i).

XXVIII. All Provisions of Chhattisgarh store purchase Rules 2002 with its all amendments up to date of publication of this tender shall be applicable.

XXIX. GPK will not arrange for import license and/or custom duties or any other required certifications for imported items/equipments/machinery. The entire imported item will have to be delivered at Polytechnic ,at the cost inclusive of all taxes/duties/levies etc and payment will be made in Rupees only.

11. SPECIAL CONDITIONS OF BID

I. SUPPLY AND COMMISSIONING:-

- a) Bidder should conduct 100% pre-dispatch inspection on Equipment & Machinery as per tender specification.
- b) Pre dispatch inspection may be conducted by Polytechnic as per requirement at the cost of supplier.
- c) Polytechnic may nominate Inspection Committee who will conduct independent inspection and specification conformity on random sample.
- d) Calibration certificate of equipment/machinery is required after its installation.

II. PACKAGING AND STORAGE:

Packaging:-

All the machines/ Equipments shall be suitable protected, coated, covered or boxed and crated to prevent damage or deterioration during transit/handling and storage at site till the time of installation/ commissioning. While packing all the materials, the limitations from the point of view of availability of railway wagon sizes, in India should be taken into account. The contractor shall be responsible for any loss or damages during transportation, handling and storage due to improper packing. The Successful Bidder should furnish the service centre details in each carton box to enable the beneficiaries to contact the appropriate service centre in case of necessities. Similarly, the toll free telephone number also should be prominently displayed in the user manual to facilitate the beneficiaries.

- a) Accepted items after committee inspection should be stuck with QC passed slip.
- b) Individual items should be packed in polythene pouches of appropriate size.
- c) Makers stickers pasted on supplied items will not be accepted.
- d) Each box should contain a delivery note containing the manufacturer serial number, month and year of manufacturing along with provision for writing down the beneficiary number, name and date of delivery.

Packing List:-

A packing list should be prepared for the following items.

- i) User Manual in Hindi and English in soft or print format.
- ii) Do's and Don'ts instruction leaflet in Hindi and English
- iii) A brochure containing help desk logo having website address, call centre telephone numbers shall be placed in the warranty card, user manual, Do's and Don'ts instruction guide in Hindi and English.

III. LOCATIONS FOR SUPPLY OF GOODS AND SERVICE:

- a. The equipment and Service under this contract shall be supplied and commissioned at Govt. Polytechnic Kanker (C.G.).
- b. The Equipment & Machinery shall be supplied in full as per ordered configuration and quantity for acceptance testing. The items which do not comply with the technical specification will not be accepted under any circumstance.
- c. Insuring the goods in transit is the responsibility of the suppliers.
- d. The items should be delivered at the i.e. Govt. Polytechnic Kanker (C.G.). F.O.R, destination basis. The items should be handed over to the officials as per acceptance terms concerned at the Locations. The list of locations and respective quantity will be provided to the successful Bidder.
- e. The successful bidder shall send status report on delivery in the format to be prescribed in such intervals as may be required by Polytechnic from time to time till the execution of the entire order.
- f. A leaflet containing the details or the service centers responsible to attend the installation, warranty services at each geographical area, name and designation of the contract persons and Centre in-charge, higher level in-charge who is responsible to Oversea service centers, person to whom complaints can be made in case the service provided by any centre is not satisfactory, phone, fax, mobile numbers and email address must be provided along with each items delivered. This would enable the beneficiaries to directly approach the service centers in the event of repairs. These details also should be provided to office of the Principal Govt. Polytechnic Kanker (C.G.). This would be published on Polytechnic website.

IV. Depending upon the ground situations and information from the officials regarding failure in maintaining acceptance ratio/warranty/ service delivery etc. on the bidder's part, Polytechnic reserves the right to divert the supply of tender Items from the allotted successful bidder.

V. **INSURANCE:** The delivery of goods to the destination is the responsibility of the successful bidder only. The goods supplied under the contract should be covered for comprehensive Insurance by the successful bidder till delivery and acceptance by the authorized persons.

VI. **ACCEPTANCE :** Item supplied in institute will be tested at the site. The authorized representative of the successful bidder should carry out the testing along with Institute authority. Subjected to failure in the testing, the full bill

amount of the purchase order will be with-held till the acceptance certificate is issued.

- VII RIGHT TO USE DEFECTIVE GOODS :** If after delivery, acceptance, installation and within the warranty period, the operation or use of the goods proves to be unsatisfactory, the Purchaser shall have the right to continue to operate or use such goods until rectifications of defects, errors or omissions by repair or by partial or complete replacement is made without interfering with the Purchaser's operation.
- VIII DEFECTIVE EQUIPMENT :** If any of the equipment supplied by the Tenderer is found to be substandard, refurbished, unmerchantable or not in accordance with the description/ specification or otherwise faulty, the institute will have right to reject the equipment or its part. The prices of such equipment shall be refunded by the Tenderer with 18% interest if such payments for such equipment have already been made to him.
- IX PRE- INSTALLATION WORK- Firm selected will complete the work of installation/mounting and commissioning of supplied Equipment/machinery which include concrete foundation work (in case of heavy machines), electrical safety/electrical wiring in laboratory premises to make the equipment/machinery functional**
- X BILLING:** The Successful Bidder shall raise the invoice for the items supplied in the name of Principal Government Polytechnic, Kanker (C.G.) and shipping address will be site address, where the Tender items are delivered. At the time of bill submission following documents are needed to present along with the bill:-
- i) Bill in 3 copies, one is original and another 2 copies are Xerox.
 - ii) Vendor information report in 3 copies, one is original and another 2 copies are Xerox.
 - iii) A signed copy of delivery and acceptance certificate of Items by Head of Department
 - iv) Pre dispatch inspection report in 3 copies, one is original and another 2 copies are Xerox.

12. PAYMENT TERMS

- a. All payments will be made in INR only.
- b. No advance will be paid and no letter of credit will be issued.
- c. 100% payment will be released after submission of acceptance certificate received from the respective departments of Govt. Polytechnic.
- d. The payment will be subject to fulfillment of warranty obligations.
- e. The Duties and Taxes as applicable at the time of supply within the delivery Schedule specified in the tender will be paid. In case, the Duties and/or Taxes have been reduced retrospectively, the successful bidder is liable to return the same.
- f. The Successful Bidder will have full and exclusive liability for payment of all Duties, Taxes and other statutory payments payable under any or all of the Statutes/Laws/Acts etc. now or hereafter imposed.
- g. As per Chhattisgarh Government Commercial tax department circular, suppliers/vendors has to submit GST TAX CLEARANCE CERTIFICATE before processing their bills for final payment.

ANNEXURE - I**BID FORM**

To,
The Principal,
Government Polytechnic, Kanker,
Kanker, (CG) 494336.

Sir,

Having examined the bidding documents, we undersigned offer to supply and deliver (description of goods and services) in conformity with the said bidding documents as per the prices given in the price schedule. We undertake, if our bid is accepted, to commence delivery within (number) days and to complete delivery of all the items specified in the contract within (number) days calculated from the date of issuance of your Purchase Order.

We agree to abide by this bid for a period of one year from the last date fixed for bid submission in instructions to bidders and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal contract is executed, this bid, together with your written acceptance thereof, shall constitute a binding contract between us.

We understand that you are not bound to accept the lowest or any bid you may receive.

Date _____ day of _____ 202 .

Signature and seal of the Bidder

ANNEXURE – II**SUPPLY OF EQUIPMENT AT GOVT POLYTECHNIC, KANKER (C.G.)**

1. I/We have examined the Scope of supply, specifications and the Terms and Conditions relating to the Tender for the said supply after having obtained the Tender document invited by you.
2. I/We have visited the site, examined the site for the installation of the item specified in the Tender document and acquired the requisite information relating thereto as affecting the Tender.
3. I/We hereby offer to execute the supply order in strict accordance with the Tender document for the item of which rates quoted by me/us is in all respects, as per the specifications scope of supply described in the Tender document and the other Terms and Conditions.
4. I/We agree to pay all Government. (Central and State) Taxes and other taxes at prevailing rates.
5. The rates quoted by me/us are firm and shall not be changeable subject to variations on account of fluctuation in the market rates, taxes or any reasons whatsoever.
6. If this tender be accepted, I/We hereby agree to abide by and fulfill all the terms and conditions and Provisions of the said contract document Annexed here to.
7. I/we are manufacturer or authorized dealers of equipment which are mentioned in bid. Name of the persons authorized to be present at the time of opening of the bid.

i _____

ii _____

Documents (any proof in respect of Letter of Authority/Power of Attorney) to be enclosed along with the Tender.

Place:

Date:

Yours faithfully,

Name and Address of the Bidder

(Signature of the Bidder)

Name and Seal of the Firm

Date : _____

Place: _____

ANNEXURE – III(A)

PROFORMA FOR PERFORMANCE STATEMENT

S. No.	Order placed (full address of Purchaser) Enclosed, xerox copies of orders	Order No. and date	Description & Quantity	Value of Order	Date of Completion of delivery as per actual contact	Has the equipment been satisfactorily commissioned and giving trouble free service

Signature:
(Name & Full Address of the Firm)

ANNEXURE-III(B)**FORMATE FOR EXPERIENCE CERTIFICATE****(On CA's Official Letter Head)****TO WHOM SO EVER IT MAY CONCERN**

On the basis of work completion certificates and other relevant documents produced before me/us and maintained by the Firm, I/we certify that M/s ----- have supplied Laboratory equipments/Machinery in last three consecutive financial years ending on 31st March,2024.(i.e. for FY2021-22,2022-23 and 2023-24) as per following details :-

SI. No.	FY of Supply	Name of Client/Buyer	Total Cost of Supply/Contract in INR	No. of Laboratory Equipments/Machinery supplied
01				
02				
03				
04				
05				

This is to certify that above details are based on work orders along with work completion certificates from same client/buyer produced by the firm and any document(like work order/Contract agreement) which is not supported by work completion certificate from same client/buyer has not been considered for this purpose.

UDIN for this certificate is -----

NOTE:

- A. Each of the listed works shall be supported with the copy of work order & Work completion certificate. Work order should clearly indicate the number of Laboratory equipments/Machinery supplied.
- B. Work/Supply order, Contract agreement , will not be acceptable under any conditions unless and until supported by completion certificate from the same buyer.
- C. Work/Supply order along with work completion certificate will not be considered only i.e. Work orders not supported with work completion certificate will not be considered under any conditions.
- D. Non-disclosures of any information related to work/supply order specified above will result in disqualification/black listing of the firm.

Signature and Seal of CA

ANNEXURE – IV**MANUFACTURERS' AUTHORIZATION FORM**

No. _____ dated

To,

Dear Sir

Tender no _____

We _____ who are established and reputable manufacturers of (name and description of goods offered) having factories with factory registration no.-----
 --- at _____ (address of factory) do hereby authorize
 M/s _____ (Name and address of supplier/ dealer) to submit a bid, and sign the contract with you for the goods manufactured by us against the above Tender.

We hereby extend our full guarantee and warranty as per clause 10, General terms and Conditions, of the Bid and Clause 11, Special Conditions, of Bid for the goods and services offered for supply by the above firm against this Tender.

Yours faithfully

(Name)

(Name of manufacturers)

Note: This letter of authority should be on the letterhead of the manufacturer and should be signed by a person competent and having the power of attorney to legally bind the manufacturer. It should be included by the Bidder in its bid.

ANNEXURE - V**FORM-A****(To be signed and returned along with the tender)**

I/We (Full Name) -----

Address -----

have read the Terms and conditions of the tender in your tender notice for supply of items and equipment of various Branch for Government Polytechnic, Kanker of Chhattisgarh due on -----
-- and I/We fully accept the Terms and conditions of the bid supplied to me/us with the Bidding Documents. I/We also undertake to permit the Purchaser to inspect records and documents related to the bid submission and contract performance. It is further noted that if any manipulation is found at any stage, the tender shall be rejected and/or Contract/Supply order shall be treated as null and void, and the Purchaser may take any action against me/us, as he/she deems appropriate.

Details of Tender Document fee (Downloaded from Website) :

(a) Value of Demand Draft Rs.

(b) Name of Bank -----

(c) Place -----

Details of Earnest Money Deposit in the form of DD for which bid is submitted:

(a) Value Rs.-----

(b) Name of Bank -----

(c) Place -----

Date -----

Signature

(Name & full Address of the firm)

ANNEXURE - VI**Annual Average Turnover (For Machine/equipment supply only)**

S.No.	Financial Year	Annual Turnover (For Machine/Equipment supply only)
1	2021-22	
2	2022-23	
3	2023-24	

Note : Certificate from Statutory Auditor/Chartered Accountant certifying balance sheet only for above financial years to be attached.

ANNEXURE - VII**TECHNICAL SPECIFICATION SHEET**

**Note:- Give Technical Specification for Items to be quoted in following Proforma only.
Any deviation will not be accepted.**

(Group-----, Group Name _____) Name of
Bidder _____

Item Serial No	Item Code	Specification details of the items as per the tender	Specification of items, which bidder offers as per the Technical literature/ Catalogue/ Brochure attached	Name of Accessories With specification (if any)	Make/Brand (including product code/model nos. if applicable)	Manufacturer's Name
1	2	3	4	5	6	7

Signature
(Name and full address of firm)

ANNEXURE –VIII**PROFORMA FOR STATEMENT OF DEVIATIONS FROM
TECHNICAL SPECIFICATION**

The following are the particulars of deviations from the requirements of the Technical Specification

Clause	Deviation	Remarks (including justifications)

Signature:
Of the Manufacturer/Bidder

NOTE: Where there is no deviation, the statement should be returned duly signed with an endorsement indicating “No Deviations”.

ANNEXURE – IX

PROFORMA FOR FINANCIAL BID

Note:- Give Bid Price Item-wise in the following proforma only. Any deviation will not be accepted.

PRICE SCHEDULE

(Group-----, Group Name _____) Name of Bidder _____

S. No.	Item description with Make & Model	Technical specifications of item as per Catalogue/Brochure	Quantity of items as per tender	Basic Cost per unit in INR	GST Payable in INR				Unit cost with GST & all other charges	Total Cost(INR)	Remark
					GST (.....%)	CGST (.....%)	SGST (.....%)	IGST (.....%)			
1	2	3	4	5	6				7	8 = (4x7)	9

NOTE:

1. The rates quoted should be according to the items & their specification in Technical Bid. Rates of items other than the technical bid will not be entertained.
2. The bidding prices shall be for F.O.R. Destination – Govt. Polytechnic Kanker (C.G.)
3. Rates should be inclusive of all taxes and charges (such as charges for Inspection/ Training/Insurance/Demonstration/ Installation/Commissioning/ Transportation).
4. All the accessories required for the equipment to become functional should be included in price.
5. Conditional rates will not be accepted.
6. The Rates quoted in column 7 will be considered for comparison.
7. Specification of the items which bidder offers as per the attached catalogue/brochure/technical details etc. will only be considered for comparison and selection. Incomplete details will not be considered for comparison.
8. One soft copy (in CD) of Price Schedule in Excel in separate sealed envelopes).
9. Price Schedule given in other form will not be accepted and bid will be rejected.

Signature
(Name and full address of firm)

ANNEXURE - X

DECLARATION FOR NOT BLACK LISTED

Date -----

To,
The Principal,
Government Polytechnic, Kanker,
(CG) 494336

Dear Sir,

Ref.:- Tender No. _____

I/We ----- hereby confirm that our firm has not been banned or blacklisted by any Government organization/ Financial Institution/Court/Public sector Unit/ Central Government/ State Government.

Signature of Bidder -----

Place-----

Name-----

Date-----

Designation -----

Seal -----

ANNEXURE -XI

On Non Judicial Stamp Paper of Rs. 50/-

निविदाकर्ता द्वारा Bid के साथ दिए जाने वाला शपथ-पत्र

निविदाकर्ता फर्म मेसर्स.....की ओर से मुझे/हमें अधिकृत किया गया है
और मैं/हम निम्नलिखित कथन शपथपूर्वक कहता हूँ/कहते हैं कि :-

1. मैंने/हमने निविदा की सारी शर्तें ध्यानपूर्वक पढ़ी हैं और उनसे सहमत हैं तथा उनका पालन करने के लिए वचनबद्ध है ।
2. मेरे/हमारे द्वारा संलग्न किए गए सभी दस्तावेज सही हैं और उनमें किसी प्रकार की कांट-छांट नहीं किया गया है एवं गलत जानकारी नहीं दी गई है।
3. मेरे/हमारे द्वारा कामर्शियल ब्रिड में सामग्रियों के लिए जो स्पेशिफिकेशन दिया गया है और उनके सपोर्ट में जो भी संबंधित दस्तावेज, कैटलॉग/ब्रोशर्स आदि संलग्न किए गए हैं उनमें लिखा विवरण निर्माता द्वारा जारी किया गया है एवं मूल रूप में है और उनमें कोई फेरबदल या कांट-छांट नहीं किया गया है ।
4. मेरे/हमारे द्वारा निर्माता से मुझे/हमे जारी आर्थोराइजेशन प्रमाण-पत्र जो कि निविदा के साथ संलग्न किए गए हैं वे सही एवं मूल रूप में है और उनमें कोई फेरबदल नहीं किया गया है।
5. मैं/हम दिए गए कयादेशानुसार सामग्रियों को निर्धारित समय सीमा में स्पेशिफिकेशन के अनुसार सप्लाई करने के लिए बाध्य है। देर होने या सामग्रियों के स्पेशिफिकेशन अंतर होने पर मुझे/हमें दिए कयादेश को निरस्त किया जा सकता है एवं शासन को होने वाले नुकसान की भरपाई मेरे/हमारे द्वारा की जायेगी।
6. मेरे/हमारे द्वारा दी गई जानकारी असत्य पाये जाने पर मुझे/हमें एवं हमारी फर्म को निविदा में भाग लेने से वंचित किया जा सकता है।

दिनांक:

हस्ताक्षर:
नाम:.....
धारित पद:
फर्म का नाम:
(सील सहित):

ANNEXURE-XII

WARRANTY CERTIFICATE
(On the original Letterhead of Manufacturer)

Ref.No

Date :

To,

The Principal,
Govt. Polytechnic Kanker (C.G.)

Sub: Submission of warranty Certificate for supplied Equipment/machinery with respect to
Tender no. _____ Date _____.

Ref.: Your P.O.No. _____ Dated _____ placed on our Authorized Dealer.

With reference to the above, this is to certify that the following items have been supplied
by our Authorized dealer m/s

S.N.	Name of item and Description	Qty.

We further certify that the item supplied as above have been duly pre-inspected by us and found to be in conformity with specification as per terms and conditions of purchase order.

The above items are hereby warranted for period of 24 months from the date of receipt at destination institute after its installation and commissioning, against any material defects, manufacturing defects and bad workmanship.

In case of any defect, we warranty to replace the same without at any cost.

Seal and Signature of
Dealer

Seal and Signature of
manufacturer

S.no.	Name of the equipment to be procured	specification	Quantity
1	Wood turning lathe	Approx. wt. of machine - 300kg. Length of bed: 1825mm, Width of bed: 215mm, Admit between centers:1200mm, Spindle speed: 700/1400/2800rpm, Power:1HP Motor pulley, motor plate, face plate, 3 pin center, revolving - center, V-belt and carving chisel set	1
2	Circular saw table machine for wood cutting	Diameter of saw blade:254mm Max. cutting depth:80mm Table size:555x555mm Blade tilting: 45° Power: 1800W, Steel table With all accessories.	1
3	Wood Thickness planer machine	Max. Planning Width: 9" Thickness Capacity: 7" Motor power 2HP, single phase,speed:1440rpm,	1
4	Carpentry vice	Jaw Width :250 mm Jaw Opening :210 mm Product Weight Is 2.5 Kgs,Length-230 mm,Breath-150 mm, Height-90 mm Material: cast iron Chrome Finished Tommy Bar Handle, Spindle And Guides Pre-Drilled Holes For Quick Sturdy Mounting To Workbench	10
5	C clamp	Dimensions: Size: 10", Total Length: 340mm, Mouth Open Length: 260mm, Total Weight: Approx 1900gms Made from High-Grade Iron Casting.	2
6	Bar clamp	T-Bar Clamping capacity- 4' Total T-Bar pipe length- 4'11" Jaw width- 2" Weight- 4.5 Kg Ideal for woodworking clamping purpose or general purpose Roll-formed screw with threads ensures smooth operation and durability. Corrosion-resistant frame finish. Perfect T-bar Clamp for Wood work.	1
7	Rip saw	Blade Size : 35.5cm/14" x 9.5cm/3.7"(L*W);Total Length : 45cm/17.7" Weight : 192g With handle	2

8	Tenon saw	Blade material: high speed steel Blade length:250mm 9 TPI tooth, with handle	2
9	Compass saw	Blade Material:alloy steel length:300mm Teeth: 7TPI, With handle	4
10	Chisel set	Set of 4 pieces Width:6,12,19,25mm Length:140mm, with handle	4 set
11	Bevel square	Size 8"	2
12	Wooden mallet	Head Weight: 345 gram, Length: 115mm/4.5"	10
13	Marking gauge	Material: wood and brass Dimension:20x5.5x6.4cm	2
14	Jack plane	Size 18" or no.6	5
15	Screw driver	Two in one- flat and Philips Long size	5
16	Wood rasp file	Set of hand rasp, half round, round rasp file. Size 150mm	5 set
17	Spring calipers set	Inside, outside, divider Size 8"	3 set
18	Surface plate	Material: cast iron, Size:600x900mm grade 1 accuracy	1
19	Angle plate	Size 600x400x450mm grade 1 accuracy	1
20	Straight snip	Size 10" For sheet metal cutting	2
21	Curved snip	Size 10" For sheet metal cutting	2
22	Prick and centre punch set	3 prick punches of sizes 5/64", 1/8", 5/32". 2 centre punches of sizes 1/16", 3/32". Knurled grip, hardened and tempered steel.	1
23	Hatchet stake	Small size	1
24	Pipe stake	Small size	1
25	Funnel stake	Small size	1

26	Blow horn stake	Small size	1
27	Beam compass	Size 18" Material: stainless steel	1
28	Hammer bit soldering iron	Power: 240W	1
29	Pointed bit Soldering iron	Power:500w	1
30	Sheet metal punch hole pliers	Size 1.5mm	1
31	Sheet cutting shear machine	Heavy duty Hand shear machine, Max. Cutting capacity 6mm,	1
32	Sheet bending machine	Manually operated, Max. Bending width: 36", Max. Bending thickness: 1mm 0-90° Flexible Bending, Two C-Shaped Clamps & Knobs, Heavy Steel Construction, Easily screwed to bench.	1
33	Sheet metal grooving machine	Manually operated designed for edging, flanging or hurrying the edges of sheets.	1
34	Metal cut off saw	Power 2400watt, Abrasive disc cutter size 355mm, Soft start, spindle lock, robust base	1
35	Sledge Hammer	2 kg iron hammer with handle	5
36	Cross peen hammer	500 gram iron hammer with handle	5
37	V block with clamp	Size (L x B x H): 51 cm x 51 cm x 64 cm Hardened and grounded	2
38	Tap and die set	Includes Taper, Intermediate and plug taps and a die for each size. M6-M12 metric size taps and die set.	1
39	Pipe wrenches	Made from high grade carbon steel, with high grade malleable cast iron housing, suitably knurled nuts Size 48"	1
40	Double open ended spanner set	Set of 12 spanners of sizes 6x7mm,8x9mm,10x11mm,12x13mm,14x15mm,16x17mm,18x19mm,20x22mm,21x23mm,24x27mm,25x28mm,30x32mm	4set

41	Ring spanner	Set of 12 spanners of size 6x7mm, 8x9mm, 10x11mm, 12x13mm, 14x15mm, 16x17mm, 18x19mm, 20x22mm, 21x23mm, 24x27mm, 25x28mm, 30x32mm	3set
42	Anvil	Casted heavy duty anvil 100 kg weight	1
43	Oxy acetylene gas welding torch	Welding Capacity: 0.9-25 mm Material: brass, with 6 Different Nozzles	2
44	Brazing blow torch	Single nozzle Gun Made of Aluminum alloy & Copper, Maximum Temperature 1300°C	2
45	TIG Manual metal arc welding inverter machine	Input power- AC 220V, 50Hz, Max output current-220A, Suitable tungsten electrodes : 1-3.2mm, With all accessories -TIG Torch assembly, Welding electrode cable, Earth clamp, Tungsten needles, Argon gas regulator, Gas hose, Welding goggles, Wire brush.	1
46	Argon gas cylinder	Body material: mild steel, Capacity: 46.7L, Height: 865mm, Useful for TIG welding. Filled with argon gas.	1
47	Spot welding machine	12kva pedal spot welding machine with timer, copper electrode, Rated Input Power: 220v & 440v both, Suitable for welding 16 gauge sheet, Max electrode stroke 50mm	1
48	Power press machine	C Type Power Press Machine capacity: 3 Tones Crankshaft dia.- 45mm Stroke Adjustment – 6-25 Length & Width Bed – 300 x 150mm Motor – 0.5Hp Floor to top of Bed – 570mm Weight: 198 kg. With all accessories.	1
49	Square trowel	Width 2" Length 7"	2
50	Finishing trowel	Width 2" Length 7"	2

51	Slick and oval spoon	Width ¾"	2
52	Slick and taper spoon	Width 1"	2
53	Taper and leaf spoon	Width 1"	2
54	Moulding box	Drag and cope, Material: Cast iron,Size 300x300x100mm,	3set
55	Rammer	Wooden rammer Length 10" Dia. 3 ½ " One end wedge shaped other end cylindrical	3
56	Strike off bar	Material: wood 12" long, Triangular in cross section,With sharp edge	3
57	Hand riddle	18" riddle dia. For sand	3
58	Gate cutter	Width 1¼"	2
59	Bellow	Made of superior quality high density fiberboard. Size 17"x 7.5"	1
60	Blacksmith forge	Coal fire furnace with handle blower	1
61	Blacksmith tong	Flat nose Size 15"	3
62	Blow moulding machine	Semi automatic, Raw material: PET, Mould cavity:2, Capacity:2000BPH, Voltage: 415V, Power:26KW, Weight:2000Kg, Infrared pre-heating system, Total Mercury pneumatic system & water cooling system (push & pull type), Hydro-pneumatic locking systems with operating manuals and tools. Useful for manufacturing of plastic bottles, jar etc.	1
63	Drill chuck for lathe machine	High Precision Industrial 1-13 mm Taper Heavy Drill Chuck with Key and Arbor MT2 Shank	1
64	Lathe cutting tool set	8 piece set hard and grounded H.S.S tool TURNING, PARTING, BORING, THREADING, FINISHING AND CHAMFERRING TOOLS M2 GRADE (SQ. SHANK 12 X 12 X 100 MM)	2 set
65	Knurling tool for lathe	Double head. Knurls are Hob Cut from High Speed Steel and Heat Treated.	2

		Tool holder size is 12 mm and can fit into any lathe post easily	
66	Shaper machine	Length of stroke: 460mm, Length of Ram: 970mm, Range of Ram speed: 3, Working Surface of table: 406 x 280 mm ² , Main Drive Motor: 1.5 HP – 3 phase 1440 RPM, With work holding device, tool holders, cutting tool and all accessories.	1
67	Slot cutting machine	Adjustable stroke: 10 mm to 150 mm, Longitudinal movement: 220 mm, Cross movement: 110 mm, Main drive motor: 1hp – 3 phase 1440 rpm, with all accessories, cutting tool, indexing device etc.	1
68	Universal milling machine	Working Surface: 1050x250 mm, Longitudinal feed:600mm Cross feed:230mm Vertical feed:450mm Number of feed:3 Arbour:25.4mm Main Drive Motor: 2HP – 3 phase 1440 RPM, With cutting tool and all accessories.	1
69	Tool and cutter grinding machine	Swing Over Table:230mm Max Distance between center:305mm Table cross traverse:200 Table Dimensions:530x142mm T Slot Width:10mm Center of wheel above table:290mm Table Swivel:90 ⁰ Head Swivel:360 ⁰ Grinding spindle speed:2800rpm Electric Motor:1HP	1

On Non Judicial Stamp Paper of Rs. 50/

ANNEX. - XIV

CONTRACT - AGREEMENT

This agreement made with the day of -----, 202 between the Principal of Government Polytechnic Kanker, Chhattisgarh (here in after referred to as “ the Purchaser”) of the one part and M/S(Hereinafter referred to as “the Supplier/Manufacturer”) of the other part:

WHEREAS the Purchaser had invited tenders for purchasing Equipment/machinery to be delivered to the office of Government Polytechnic Kanker, Chhattisgarh. In the said tender process, the supplier has quoted the least bid for the said Equipment/machinery. The Purchaser has therefore accepted the bid of the Supplier for the supply of following Equipment/Machinery to Government Polytechnic Kanker, Chhattisgarh for the sum of Rs.....(in words)(Here in after called”the Contract Price”).

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz;
 - (a) The Bid Form and the Price Schedule submitted by the Bidder/Supplier;
 - (b) Eligibility Criteria.
 - (c) The Technical Specification;
 - (d) Corrigendum/Amendments issued/received as the part of the tender document.
 - (e) The General terms and conditions of Bid.
 - (f) The Special conditions of Bid.
 - (g) The terms of payments;
3. In consideration of the payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Purchaser to Supply of Equipment/Machinery as per the specification mentioned in **annexure-XIII** of tender document.

Sl.No.	Brief description of Equipment/Machinery to be supplied	Quantity	Unit Cost (In. Rs) Inclusive of taxes and all other charges	Total Cost (In.Rs)
1.	Equipment/Machinery			

(Rs.....In words)

4. The Purchaser hereby covenants to pay to the Supplier, the contract price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the contract in consideration for the supply of Equipment/Machinery in good condition to the Government Polytechnic Kanker, Chhattisgarh.
5. The Equipment/Machinery to be supplied to the office of the Principal, Government Polytechnic Kanker, Chhattisgarh should be as per the specification mentioned in the **annexure-XIII** of tender document.
6. Equipment/Machinery to be supplied to the offices of the Principal, Government Polytechnic Kanker, Chhattisgarh in good condition within **40 days** from the date of issuance of purchase order. The Equipment/Machinery supplied should satisfy all technical specifications as mentioned in **annexure-XIII** of tender document.
7. One time extension of maximum one month in delivery period may be granted at the discretion of purchaser on the request of supplier/manufacturer. However, during extended delivery period, liquidated damage @0.5% /week subjected to maximum of 2% of the value of undelivered items shall be deducted from the final amount paid by polytechnic.

Polytechnic reserves the right to cancel the order if supplier/manufacturer fails to execute the order within extended delivery period.

8. **WARRANTY:** The Product quoted should be covered for **Two years** comprehensive onsite warranty from date of final commissioning and acceptance by Polytechnic.
 - (A) **i.** The supplier warrants comprehensively that the goods supplied under the contract is new, unused and incorporate all recent improvements in design and materials unless prescribed otherwise by the purchaser in the contract. The supplier further warrants that the goods supplied under the contract shall have no defect arising from design, materials or workmanship or from any act or omission of the supplier that may develop under normal use of the supplied goods under the conditions prevailing in India.
 - ii.** This warranty shall remain valid for **2 years** from the date of goods or any portion thereof as the case may be, have been commissioned at the final destination and accepted by the purchaser/Consignee in terms of the contract, unless specified otherwise.
 - a. No conditional warranty like mishandling, manufacturing defects etc. will be acceptable.
 - b. Warranty will cover all accessories and the items.
 - c. Replacement and repair will be undertaken for the defective goods to the full satisfaction of the purchaser/Consignee.
 - d. Proper marking has to be made for all spares for identification regarding installation and repair dates.
 - iii.** In case of any claim arising out of this warranty, the purchaser/Consignee shall promptly notify the same in writing to the supplier. The period of the warranty will be two year irrespective of any other period mentioned elsewhere in the bidding documents.

iv. Upon receipt of such notice, the supplier shall, within 14 days respond to take action to repair or replace the defective goods or parts thereof, free of cost, at the ultimate destination i.e at the institute. The supplier shall take over the replaced parts/goods after providing their replacements and no claim, whatsoever shall lie on the purchaser for such replaced parts/goods thereafter.

v. If the supplier, upon receipt of notice, fails to respond to take action to repair or replace the defect(s) within 14 days, the purchaser may proceed to take such remedial action(s) as deemed fit by the purchaser, at the risk and expense of the supplier and without prejudice to other contractual rights and remedies, which the purchaser may have against the supplier.

9. 100% payment will be released after the safe receipt of goods, as per the specifications given in purchase order & after ensuring successful installation, commissioning and performance of supplied items etc.
10. The Security Deposit(SD) in the form of DD has to be submitted by the supplier, within 7 days from the date of signing the contract agreement.
11. The supplier will be entirely responsible for payments of Government Polytechnic Kanker, Chhattisgarh all taxes, duties, license fees and road permits etc, incurred until delivery of the contracted Equipment/Machinery to the Purchaser Government Polytechnic Kanker, Chhattisgarh. If the Equipment/Machinery supplied are not accordance with the technical specification as per tender notification, the purchaser shall have the right to reject the same.
12. The supplier shall ensure that the Equipment/Machinery supplied are as per the specification mentioned and satisfy all the conditions laid down in the tender in the tender document.
13. Other conditions that are mentioned in tender document also holds good for procurement of Equipment/Machinery.

IN WITNESS where of the parties hereto have caused this Agreement to be executed in accordance with their respective laws the day and year first above written.

Signed, Sealed and Delivered by the said
(Name of the supplier with address)

.....
.....

In the presence of

Signed Sealed at

Signed, Sealed and Delivered by the said
(Name of the purchaser with address)

.....
.....

In the presence of

Signed Sealed at

DELIVERY CERTIFICATE

(To be completed by the Consignee)

- a. The items mentioned as per details given below, have been physically verified by way of opening the cartons/packing and verifying the items/goods supplied and model of the items/goods. It is certified and acknowledged that the same have been received at this institution in good condition.

S.No.	S.No. (As per work order)	Description of items	Origin	Model & Make	Quantity

Please make appropriate column, as per requirement.

2. The items as details given below was/were received in damaged conditions and therefore are not acceptable. These damaged good/items have been returned to the supplier and supplier is required to supply the new item in lieu of damaged one.

S.No.	S.No. (As per work order)	Description of items	Origin	Model & Make	Quantity

Date :

Signature of the issuing official with date
(Authorised official of Govt. Polytechnic Kanker)
Name _____
Designation _____

Rubber Seal of the Institution

Received the Acknowledgement Certificate

Date _____

Signature of Supplier or his Authorized Representative
Name : _____